

Vorwort 4

Entry

1 Hi. Do you speak English? 9
2 What are their names? 10
3 A holiday in Montana 10
4 Rich and famous 11
5 A social networking site 12
6 What can you understand? 13
7 Check-out 14

Foundation (Year 1)

1.1 At college 17
1.2 People and jobs 26
1.3 Products and services 34
1.4 Dos and don'ts at work 42
1.5 Success stories 48
1.6 Work experience 55
Job pages 1 62
Test 1 66

Upgrade (Year 2)

2.1 Get ready for work! 68
2.2 Travelling for work 75
2.3 A visit to a company 82
2.4 Global business 88
2.5 A month in New Zealand 94
2.6 Apprenticeships 101
2.7 Starting work 108
Job pages 2 115
Test 2 120

Anhang

Kopiervorlagen 123
Tests 134
Lösungen zu den Tests 155
Lehrplananforderungen 159