

# Contents

<b>Acknowledgements.....</b>	<b>XI</b>
<b>Introduction – How Not to Do It.....</b>	<b>XIII</b>
<b>Chapter 1</b>	
<b>Project Management is Broken .....</b>	<b>1</b>
<b>Chapter 2</b>	
<b>The Lenses – How to Think About Your Project Like an Expert .....</b>	<b>12</b>
<b>Chapter 3</b>	
<b>Techniques and Tips – It’s Easy If You Know How!.....</b>	<b>19</b>
<b>Chapter 4</b>	
<b>Approach – Some Ideas on How to Structure Your Project .....</b>	<b>43</b>
<b>Chapter 5</b>	
<b>Scope and Prioritisation – Maximise the Work that You Don’t Do! .....</b>	<b>58</b>
<b>Chapter 6</b>	
<b>Risks (and Assumptions, Dependencies, and Issues) – Managing What Could Go Wrong .....</b>	<b>87</b>
<b>Chapter 7</b>	
<b>Time – How to Predict the Future .....</b>	<b>103</b>
<b>Chapter 8</b>	
<b>Quality – Not Messing Stuff Up .....</b>	<b>112</b>
<b>Chapter 9</b>	
<b>Team – Your Most Valuable Resource.....</b>	<b>122</b>
<b>Chapter 10</b>	
<b>Stakeholders – Who They Are and How to Make Sure They Are on Your Side.....</b>	<b>145</b>

**Chapter 11**  
**Cost – How to Think About It, How to Discuss It, and**  
**How to Keep a Lid on It ..... 161**

**Chapter 12**  
**Conclusion – Project Management Can Be Better..... 179**

**Ongoing Learning .....184**

**Do You Disagree with Anything in this Book?..... 185**

**Bulk Orders, Training and Speaking..... 185**

**About the Author .....186**

**About the Illustrator ..... 187**

**List of Illustrations .....188**

**Index .....190**